

# Early Intervention Certification

Vermont's Comprehensive System of Personnel Development

“Integrating, aligning and coordinating Vermont’s Early Childhood system to support and retain qualified personnel.”

## What is the Early Intervention Certificate?

Certification is an initial and ongoing process for professionals providing quality early intervention services to families.

## Who needs to be certified?

Early interventionists whose job description includes some or all of the following: service coordination; screening, evaluation, and ongoing assessment; and direct services such as special instruction. An Early Intervention Certificate is required to bill Medicaid.

## How does the process work?

### Provisional Certificate

If you are a newly hired early interventionist and developmental educator, please complete the questions on the [pre-application](#) to start the process towards attaining an Early Intervention Certificate.

Complete the [CIS Early Intervention modules](#), with a score of 80% or above. Please note that the **separate, stand-alone quizzes** listed in the table should be completed for the certificate, **not the practice quizzes embedded at the end of the modules**.

We will be in touch after we receive the pre-application information.

### Initial Full Certificate

Your supervisor can support you to complete the application process. Please use the forms below to walk you through the steps. We will review these forms and the documents that you submit to show evidence of your skills.

- [Coversheet and Application Checklist](#)
- [Self-Assessment for Early Intervention Certification](#)

## Where do I find the CIS Modules?

The CIS Early Intervention (CIS-EI) [Modules and the quizzes](#) may be found on the Northern Lights at Community College of Vermont's (CCV) Website.

## Full Renewal

### What is a CIS-EI Credential Renewal and who does this apply to?

Any CIS-EI providers holding a certificate must renew their certification every three years. You will be notified at least six months prior to when your renewal is due. An Early Intervention Certificate is required to bill Medicaid for Initial Evaluations. Further, your certificate provides a way for all families to know that they are receiving services from a professional who is qualified to deliver these services, which aligns with federal regulations (34 CFR §303.31)

Please use the **Renewal Application Checklist** within the [CIS Early Intervention Certificate Renewal Process Guidelines](#) to organize submission materials.

## IPDP

### How do you write an Individual Professional Development Plan (IPDP)?

Did you know that having an individual professional development plan helps with practice? Northern Lights at CCV has [IPDP resources](#) on their website.

If you are working on the Early Intervention Certification application, this can help you write the IPDP after completing the self-assessment of skills. Supervisors who help staff to develop and monitor the IPDP may also find these resources helpful.